

# Prevent the spread of coronavirus

## Points of attention for cleaning

### Reception & general areas

- Light buttons
- Door handles and/or push surfaces
- Window handles
- Separation glass around door handles
- Doors around door handles
- Rotary knobs radiators
- Banisters
- Lift controls
- Reading bin
- Removing reading material

### Meeting rooms

- Remote controls TV and/or Airco

### Workplace

- Armrests and top of chair
- backrests
- Desks work area
- Phones

### Sanitair

- Taps
- Flush buttons plumbing
- Light buttons
- Toilet seats
- Soap dispensers
- Soap dispensers filling
- Towel dispensers
- Towel dispensers well stocked and paper towels available
- Door handles inner and outer side

### Pantry

- Handles cutlery drawers
- kitchen cabinets, refrigerators and other devices
- Coffee machines outside and control surface
- Knobs dishwashers
- Taps
- Dispenser
- Top of waste bins